



# MARYLAND Department of Health

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

## Office of Procurement and Support Services

Dana Dembrow, Director

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## Multi-Step Invitation for Bid (MS-IFB) RESOLICITING FOR CODING AND DATA ENTRY SERVICES MDH/OPASS #20-18679/eMMA Project ID# BPM019316

### Addendum #6

Issued: May 22, 2020

All persons who are known by the Issuing Office to have received the above-mentioned MS-IFB are hereby advised of the following revisions to the MS-IFB:

#### Now Reads:

Section 1.1.3 Location: The Bidder place of work shall be no greater than 250 road miles from MHD Headquarters in Baltimore to allow staff to meet the pick-up, delivery, and data processing schedule required under this solicitation.

Section 5.2.1 (c) Work location no greater than 250 road miles from MDH Headquarters in Baltimore.

Section 5.2.4 iii. Location within 250 road miles of MDH Headquarters.

#### REVISED to Included:

Performance of this requirement in the manner described would require the vendor to pick up all files securely. Then, transmit the files electronically (in line with all security and standards of the State of Maryland and Federal law) to another facility within the United States, data enter the forms to Maryland's specifications. Then deliver the hard copies (which will never leave the 250-mile radius of the pick-up point), back to MDH. If Offeror's chosen to fulfill this requirement in this manner Offeror's should provide a narrative as to how Maryland's data would be handled in a secure manner and be maintained within the United States.

#### Questions and Answers (Q&A)- Part 3 (see Question #16)

Reporting Requirement - A SOC 2 Type 2 Audit applies to the Contract (see Section 3.9.2.F).

All other terms and conditions remain unchanged.

This Addendum is issued under the authority of State Procurement Regulations, COMAR 21.05.02.08 and with the approval of the Procurement Officer MDH.

May 22, 2020

Date

*Dana Dembrow*

Dana Dembrow  
Procurement Officer, OPASS

**ADDENDUM # 6 ACKNOWLEDGEMENT OF RECEIPT FORM**

I acknowledge receipt of Addendum #6 to MS-IFB MDH/OPASS #20-18679  
“RESOLICITING FOR CODING AND DATA ENTRY SERVICES” dated May 22, 2020.

\_\_\_\_\_  
Vendor’s Name

\_\_\_\_\_  
Authorized Signatory – (Print/Type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*To be submitted with Offeror’s bid response.*

**ADDENDUM # 6**